



## BRISBANE COLLEGE OF THEOLOGY

### STATEMENT OF TUITION ASSURANCE

Under the provisions of the *Higher Education Support Act 2003* (HESA) and the associated HEP Guidelines the Brisbane College of Theology is required to provide a tuition assurance arrangement for Australian citizens or holders of an Australian permanent humanitarian visa who are enrolled in higher education courses it offers. This requirement is to protect a student in the event that the Brisbane College of Theology ceases to provide a course of study in which a student is enrolled. The meaning of 'ceasing to provide a course of study' is set out in the HEP Guidelines ([http://www.backingaustraliasfuture.gov.au/guidelines/hep\\_guide.htm](http://www.backingaustraliasfuture.gov.au/guidelines/hep_guide.htm)).

In the event that the Brisbane College of Theology ceases to provide a course of study in which a student is enrolled the student is entitled to a choice of:

- a) an offer of a place in a similar course of study with a Second Provider without any requirement to pay the Second Provider any student contribution or tuition fee for any replacement units (this is known as the “**Course Assurance Option**”);

**OR**

- b) a refund of his or her up-front payments for any unit of study that the student commences but does not complete because the Brisbane College of Theology ceases to provide the course of study of which the unit forms part (this is known as the “**Student Contribution/Tuition Fee Repayment Option**”).

If the Brisbane College of Theology ceases to provide a course of study, the Registrar will send a student enrolled in the course of study a Written Tuition Assurance Offer (the Offer) advising the student of the options available under the tuition assurance requirements. The Offer will include directions that the student must follow in order to notify the Registrar of the choice they have made for each affected unit. The Registrar will provide this offer within 20 business days after it knows, or should know by reasonable enquiries, that the Brisbane College of Theology has ceased to provide a course of study.

#### **The Course Assurance Option**

The Brisbane College of Theology has met the course assurance option requirement of the HESA through a Deed/s of Course Assurance with the Second Provider/s listed below. If the Brisbane College of Theology is unable to provide a course of study either the Sydney College of Divinity or the Australian College of Theology will make all the arrangements necessary to ensure that a student enrolled in that course of study is able to enrol in a similar course of study with one of those Providers

The following alternative course/s of study will be offered in the event that the Brisbane College of Theology is unable to deliver its higher education courses:

| <b>Brisbane College of Theology</b> | <b>Sydney College of Divinity</b> |
|-------------------------------------|-----------------------------------|
| Bachelor of Theology                | Bachelor of Theology              |
| Graduate Certificate in Theology    | Graduate Certificate in Arts      |
| Graduate Diploma in Theology        | Graduate Diploma of Arts          |
| Master of Theology                  | Master of Theology (coursework)   |
| Graduate Certificate in Ministry    | Graduate Certificate in Arts      |
| Graduate Diploma in Ministry        | Graduate Diploma of Arts          |
| Master of Ministry                  | Master of Theology                |

| <b>Brisbane College of Theology</b> | <b>Australian College of Theology</b> |
|-------------------------------------|---------------------------------------|
| Bachelor of Theology                | Bachelor of Theology                  |
| Graduate Diploma in Theology        | Graduate Diploma of Divinity          |
| Master of Theology                  | Master of Arts (Theology)             |
| Graduate Diploma in Ministry        | Graduate Diploma of Ministry          |
| Master of Ministry                  | Master of Arts (Ministry)             |

If a student accepts a place in a course offered by the Sydney College of Divinity or the Australian College Theology (listed above) he/she will receive full credit for units of study completed towards the same or comparable qualification with the Second Provider without any requirement to pay the Second Provider any student contribution or tuition fee for any replacement units.

The Sydney College of Divinity or the Australian College Theology may have different contribution amounts or tuition fees to the amounts or fees the student would have paid for units of study which were part of the course of study the Brisbane College of Theology ceased to provide.

A student is not obliged to enrol in an offered course of study with by the Sydney College of Divinity or the Australian College Theology under the Course Assurance Option. However, if he/she enrolls with any other provider there is no obligation on that provider to offer full credit transfer for the units of study completed with the Brisbane College of Theology or to offer a replacement/s unit free of charge.

### **Student Contribution/Tuition Fee Repayment Option**

Brisbane College of Theology has met the Student Contribution/Tuition Fee Repayment Option requirement through Repayment Deeds of Guarantee with the three member Churches who are the shareholders of the College.

If a student chooses the Student Contribution/Tuition Fee Repayment Option, the student will be paid the total of any up-front payments already paid by the student for any units of study the student has commenced but not completed by the Guarantor.

The Guarantors are:

- For students having St Francis' Theological College as their primary campus of enrolment, the Corporation of the Synod of the Anglican Diocese of Brisbane will be the Guarantor.

- For students having St Paul's Theological College as their primary campus of enrolment, the Corporation of the Roman Catholic Bishops of Queensland will be the Guarantor.
- For students having St Trinity Theological College as their primary campus of enrolment, the Uniting Church in Australia Property Trust (QLD) will be the Guarantor.

Students selecting this option will also get their SLE or FEE-HELP balances re-credited for uncompleted units.